



## **BARBECUE GUIDELINES**

Please note that anyone holding a BBQ on Bournemouth Beach must comply with the following terms and conditions:

- **BARBECUES CANNOT START BEFORE 6:00PM AND MUST END BY 11:00PM**
- Maximum attendance at a BBQ is 100 people
- Barbecues must be located within fifty metres of the provided cinder bins and all hot coals are to be safely disposed of in the bins provided
- Only charcoal or gas barbecues may be used – there can be no open fires.
- The site must be left clean and free of litter, please take litter with you or use nearby waste bins. **DO NOT BURY RUBBISH IN THE SAND.**
- No loud or amplified music is permitted – please keep all noise to a minimum.
- No flashing lights are permitted on site – you are on the shoreline and the use of flashing or laser lights can be hazardous
- The erection of tents or other structures is not permitted
- BBQ's cannot be held for monetary gain therefore we do not allow any financial transactions to take place e.g. payment for food or drinks to the general public.
- Please note that the promenade cannot be used for unloading or for parking. Standard car parking charges will apply if using a Council car park.
- Bournemouth Borough Council Byelaws must be observed
- All on-site caterers should provide fire retardant structures to work within and provide certification in advance to prove they have fire retardant structures.
- All on-site caterers should provide risk assessments for their working practices, in advance.
- All on-site caterers should provide suitable fire fighting equipment, tested in date.

## **CINDER BINS**

Four areas of Bournemouth Seafront have been set aside for barbecues. These are located at:

- Southbourne Beach (eastern most end of the Solent Promenade)
- Boscombe Beach (between groyne 24 and 25 and electric barbeque located outside Boscombe Seafront Office.)
- Bournemouth East (opposite the base of the Toft Zig-Zag pathway)
- Alum Chine Beach (between groyne 3 and 4)

**Please note that we cannot guarantee you exclusive use of the BBQ sites and the area will not be reserved or cordoned off.**

### **Groups of 30 or below**

All members of your party need to be made aware of and comply with the above terms and conditions.

### **Groups of 30 + (maximum numbers are 100)**

You will need to complete and return the enclosed application form and return along with a comprehensive risk assessment and a copy of your £5 million Public Liability Insurance.

*If you do not have Public Liability Insurance, then please contact us directly to discuss the possibility of applying for our third party hirers insurance.*

Do not commit yourself to anything until we have confirmed your event can take place.

If your event is given permission, we will send you through confirmation of approval via email.

**Please ensure that you have a copy of your signed application on your persons for the duration of your event as you may be asked to produce confirmation of your event.**

### **BBQ COSTS**

**BBQ's (Over 30 people): £1 per head + VAT**

### **CANCELLATION**

If you cancel your BBQ we need written confirmation of this within two working days. Your organisation will be liable for a cancellation cost of £20 + VAT to cover administration fees.

### **CONTACT DETAILS:**

**Post:** Events Admin Assistant, Events Department, Town Hall Annexe 1<sup>st</sup> Floor, St Stephen's Road, Bournemouth, BH2 6EA.

**Phone Number:** 01202 451718      **E-mail:** [events@bournemouth.gov.uk](mailto:events@bournemouth.gov.uk)

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### **EVENT CHECKLIST**

- APPLICATION FORM
- RISK ASSESSMENT
- COPY OF £5 MILLION PUBLIC LIABILITY INSURANCE