



## Bournemouth Tourism BBQ Application

Please note that this application is for groups of 30 plus, maximum numbers for barbecues is 100. If you have any queries, please contact the Events Team on 01202 451718.

**Individual/Organisation Applying:**

**Contact Name:**

**Address for Correspondence:**

**Contact number:**

**E-mail Address:**

**BBQ Site required:**  
(See BBQ Site Map)

**SOUTHBOURNE / BOSCOMBE / BOURNEMOUTH / ALUM CHINE**

**Date(s) Required**

**Arrival Time:**

(Please note, BBQs can't be lit until after 6pm)

**Departure Time:**

**Expected number of people attending:**

**Planned Activities:**

(if you have any additional activities planned, please add these here e.g. Beach Games)

**PLEASE MAKE SURE YOU READ THE ACCOMPANYING BBQ EVENT GUIDELINES  
THERE WILL BE A MINIMUM CHARGE OF £1 + VAT PER PERSON**

## **Terms and Conditions**

I now set out here under the terms and conditions, subject to which the Directorate would be prepared to approve the proposal.

1. Your appointment of a sufficient number of persons to supervise the event in the interests of public safety.
2. Your acknowledgement and undertaking that your members will observe any directions given by the Director or his staff.
3. Your organisation taking out public liability insurance in the sum of £5 million, and to produce to the Director, at least 14 days prior to the event being held, the insurance policy for inspection. Furthermore, your agreement to be responsible for, and release from and indemnify Bournemouth Borough Council against:
  - (i) all liability for death or personal injury (other than liability for death or personal injury resulting from the Council's negligence) arising;
  - (ii) loss of/or damage to property arising; and
  - (iii) any other loss, damage, costs and expenses which may arise in consequence of this permission to the extent that death, injury, loss, damage, costs or expenses are caused. This Agreement is given notwithstanding any supervision given or approval expressed by the Council
4. Your undertaking that the site will be left in a clean and tidy condition and all stands and equipment removed.
5. Your undertaking to comply with the Special Conditions set out below.
6. Your acknowledgement that a copy of this letter, signed by you, shall be treated as a formal agreement, binding on you.

### **SPECIAL CONDITIONS**

1. No fly-posting in the Borough of Bournemouth.
2. There can be no release or mass release of balloons on Council Land.
3. The Council reserves the right to charge the hirer for any reinstatement works required to the area due to excessive use or due to any excessive cleaning up work that has to be undertaken after the event.
4. The hirer is also responsible for the collection and disposal of all rubbish.
5. The Council will accept no liability (other than for death or personal injury caused by negligence of itself or its employees or servants) for any loss, damage or injury to any person or property however caused or arising and shall not be liable for any indirect or consequential loss whatever or however caused.
6. If applicable, the Event Organiser will ensure that the terms & Conditions in the Street Traders Consent are observed.
7. Due to the nature of weather conditions along the seafront, Bournemouth Borough Council cannot accept any responsibility for sand on the promenade.
8. That where third parties such as caterers will be trading at the event it is the organiser's responsibility to provide the Council with the necessary documentation 10 working days prior to the event, failure to provide this may result in refusal of the trader to the event.

9. All on-site caterers should provide fire retardant structures to work within and provide certification in advance to prove they have fire retardant structures.
10. All on-site caterers and traders should provide risk assessments for their working practices, in advance.
11. All on-site caterers should provide suitable fire fighting equipment, tested in date.
12. If electricity is used a charge of £70 for installation plus £10 per event day will be issued.
13. Where electricity is not available, to use diesel generators only which are properly segregated from public access with sufficient drip trays.
14. That the organiser takes reasonable steps to ensure noise disruption is kept to a minimum and that noise levels are to the satisfaction of the Councils Service Director of Environmental Health & Consumer Services;
15. That the organiser complies with all statutory and other requirements relating to public safety including the guidelines set out in the HSE Event Safety 'Purple Guide' and any other requirements of the Council and the Fire Authority;
16. Cancellation of the event will result in 50% of the fee being charged within 28 days notice of the event and the full fee being charged within 10 days notice of the event.

By signing below, you are agreeing to follow and adhere to the above terms and conditions.

Yours faithfully

**Events Team  
Bournemouth Borough Council**

**I AGREE TO THE ABOVE TERMS AND CONDITIONS ON BEHALF OF:**

Signed .....

Role .....Date.....

*Please carry this signed agreement, at all times during the filming. You may be asked to produce this letter by a Bournemouth Borough Council Officer as evidence that the filming has permission to take place. Failure to do so could lead to the filming being refused, or stopped.*

**PLEASE NOTE, YOUR APPLICATION WILL NOT BE PROCESSED UNLESS YOU HAVE SIGNED BELOW AGREEING TO THE TERMS AND CONDITIONS AS STATED.**

**FAILURE TO SUBMIT THE REQUESTED PUBLIC LIABILITY INSURANCE AND RISK ASSESSMENT DOCUMENTS WITH THIS SIGNED APPLICATION WILL DELAY THE APPROVAL PROCESS.**